

Thornton Police Department
Request for Copy of Incident or Arrest Report

It is the policy of the Thornton Police Department that any requests for copies of reports be completed in writing. Police reports will be processed for release as soon as possible, subject to regulations governed by NH RSA 91a and/or Driver Privacy Act, and any other law or policy that may apply to the requested material.

Due to a recent policy change at the Department of Safety, Division of Motor Vehicles, accident reports will no longer be available to release to the public and insurance companies by the Thornton Police Department. If you are in need of obtaining an accident report, you are instructed to contact NH DMV at (603) 227-4040.

A fee of \$10.00 will be charged for copies of all reports per the Town of Thornton fee schedule, as established by the Board of Selectmen. There is no charge for arrest records if the request is part of discovery.

TYPE OF REPORT REQUESTED ___ ARREST REPORT ___ INCIDENT REPORT ___ OTHER
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Name: _____ Date: _____

Address: _____

Home Phone: _____ Case #: _____ Officer at Scene: _____

REPORT DESCRIPTION:

Signature: _____ Date: _____

<u>FOR INTERNAL USE ONLY</u>	
___ copy prepared for requesting party Date: _____	
___ copy not available—request returned	APPROVED: YES ___ NO ___
NOTES: _____	
FEE CHARGED \$ _____ Receipt # _____	Supervisor's Initials _____